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Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety

Sturbridge, MA

April 6, 2016 9:00 a.m.

Meeting called to order by the Chairman at 9:18 a.m. followed by roll call:

1. **Roll Call**

- | | | |
|--|---|--|
| a. Donald R. Torrico, Chairman
-Building Officials of Western Massachusetts Member, Lee | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman
-Southeastern Building Official's Association, Hingham | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Bonnie Weeks
- Member At Large, Palmer | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent arrived 9:30 |
| e. Andrew Bobola
- Member At Large, Mattapoisett | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala
- Member At Large, Westford | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| g. Roger Fuller
- Massachusetts Municipal Association Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin
- Member from Academia | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| i. Bill Horrocks
- BBRS Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the BOCC meeting on **March 2, 2016**, were reviewed by members present; **MOTION** to approve, as corrected, these minutes was made by **Michael Clancy**, seconded by **Andy Bobola**.

3. Application for Certification Packets

- a. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to approve the application of **Brandon Brides** (Town of Sandwich) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1950)
- b. On a **MOTION** by Roger Fuller and seconded by Michael Clancy it was unanimously **VOTED** to approve the application of **William C. Cassanelli** (Town of Rutland) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1641)
- c. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to approve the application of **Michael R. Donahue** (Town of Middleton) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1982)
- d. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to approve the application of **James F. Grover** (Town of Needham) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1998)
- e. On a **MOTION** by Andy Bobola and seconded by Roger Fuller it was unanimously **VOTED** to approve the application of **Robert W. Rosier** (Town of Hancock) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1980)

4. Examination Approval Packets

- a. On a **MOTION** by Roger Fuller and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Neal Abelson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Abelson meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to deny the request of **James E. Casey** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Casey does not meet the minimum qualifications as defined by MGL c 143 § 3.
- c. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to table the request of **Christopher Caughey** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is seeking additional information on Mr. Caughey's supervisory experience in building construction or design.
- d. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to deny the request of **Paul J. Donohoe** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Donohoe does not meet the minimum qualifications as defined by MGL c 143 § 3.
- e. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **David Ferreira** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Based on Mr. Ferreira's meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to accept the ICC B1 – Residential Building Inspectors exam and the ICC B2 – Commercial Building Inspector exam based on evidence he was working as a building official in Rhode Island.

- f. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Daniel Fonzi** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Based on Mr. Fonzi's work experience from 2005 to present he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- g. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to deny the request of **John James** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. James does not meet the minimum qualifications of having at least 5 years experience of supervisory experience in building construction or design as defined by MGL c 143 § 3 prior to receiving his many ICC certifications.
- h. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Thomas Rego** (No Affiliation), for approval to take the required exams to become certified as a building code enforcement official. Mr. Rego meets the minimum qualifications, based on education, set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Keith A. Richard** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Richard meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Dana Root** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Root was previously certified as a local inspector; his local certification was rescinded in 2012. Mr. Root shall comply with the examination schedule as defined in R7 for the level of certification sought.
- k. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to deny the request of **Tracey M. Sharkey** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Ms. Sharkey does not meet the minimum qualifications as defined by MGL c 143 § 3.
- l. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to deny the request of **Mark Tolman** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Tolman does not meet the minimum qualifications as defined by MGL c 143 § 3. BOCC is very concerned due to the fact Mr. Tolman's resume states he has been working as a building inspector for the City of Haverhill in the position titled "*Compliance Inspector (Local Building Inspector)*" in the Health & Inspectional Services Department.

5. New Employee Report Form Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Mark Arruda** newly appointed to the position of **Local Inspector** for the City of Attleboro. Appointed, February 8, 2016, not yet certified as a local inspector. Twelve month grace period expires February 28, 2017. *NERF signed by Mayor.*
- b. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was **VOTED** to acknowledge the *New Employee Report Form* of **Jonathan Barnett** newly appointed to the position of **Local Inspector** for the Town of Kingston. Appointed, March 14, 2016, not yet certified as a local inspector. Twelve month grace period expires March 31, 2017. *NERF signed by Chairman.* Michael Clancy recused.
- c. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to deny the *New Employee Report Form* of **Jay Briggs** appointed to the position of **Local Inspector** on November 17, 2015 for the Town of Harwich. *NERF signed by Town Administrator; does not appoint police and fire chief.*
- d. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Jonathan Flagg** newly appointed to the position of **Inspector of Buildings** on March 14, 2016 for the Town of Blandford. *NERF signed by Chairman.*
- e. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Bentley Herget** newly appointed to the position of **Building Commissioner** on February 22, 2016 for the Town of West Boylston. *NERF signed by Town Administrator; appoints police and fire chief.*
- f. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to deny the *New Employee Report Form* of **Nathan Maltinsky** newly appointed to the position of **Local Inspector** on March 7, 2016 for the Town of Framingham. *NERF signed by Town Manager; appointment of police and fire chief shall be with the concurrence of the board of selectmen. Does not specifically mention Inspectional Services Department*

- g. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **N. Jon Metivier** appointed to the position **Building Commissioner** on October 12, 2015 for the Town of Carlisle. *NERF signed by Chairman.*
- h. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Keith A. Richard** newly appointed to the position of **Local Inspector** for the City of Lynn. Appointed, February 25, 2016, not yet certified as a local inspector. Twelve month grace period expires February 28, 2017. *NERF signed by Mayor.*

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Paul Campbell (City of Springfield)** for a second extension of time to become certified as a local inspector. Said extension shall expire September 30, 2016.
- b. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Albert Legee (Town of Winthrop)** for a first extension of time to become certified as an inspector of buildings. If another extension of time is required Mr. Legee will be required to have at least 25 credit hours. Said extension shall expire September 30, 2016.
- c. On a **MOTION** by Bonnie Weeks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Jose Negron (City of Lawrence)** for a first extension of time to become certified as a local inspector. Said extension shall expire October 31, 2016.
- d. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Raymond Ronan (City of Pittsfield)** for a first extension of time to become certified as a local inspector. Said extension shall expire October 31, 2016.

7. Hearings

- a. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously voted to grant **Christopher Broderick (City of Boston)**, BOCC 6-2016, for approval to take the required exams to become certified as a building code enforcement official. After testimony from Mr. Broderick he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

On a **MOTION** by Roger Fuller and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Christopher Broderick** appointed to the position of **Local Inspector** for the City of Boston. Appointed, February 1, 2016, not yet certified as an inspector of buildings. Twelve month grace period expires February 28, 2017.

- b. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously voted to grant **Peter A. Ianuzzi, Jr. (No Affiliation)**, BOCC 7-2016, for approval to take the required exams to become certified as a building code enforcement official. After testimony from Mr. Ianuzzi he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:
There are currently 682 certified building inspectors -- 269 Local – 413 Inspector of Buildings
- b. Follow-up of the requirements recommended by the Committee for George Peterson, BOCC 18-2015, November 4, 2015. After hearing statements from Paul Tacy, Inspector of Buildings, and Gordon Bailey, State Building Inspector, it was recommended Mr. Peterson keep attending district meetings, building official association meetings and to also reach out to his state building inspector as well as other inspectors to communicate and discuss questions he may have.
On a **MOTION** by Roger Fuller and seconded by Bill Horrocks it was voted to reinstate Mr. Peterson's Inspector of Buildings duties on a three month probationary period where he will receive monthly visits by a state building inspector. Mr. Peterson will be sent a notice to attend the June, 2016 Building Official Certification Committee meeting for another report on his independent work as an Inspector of Buildings. Bonnie Weeks and Jeff Richards abstain.

9. Review Application for Continuing Education

a. The continuing education submitted was reviewed by members present; MOTION to approve, as amended, was made by Bill Horrocks and seconded by Michael Clancy. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Jeromy Richardson	2/25-26/2016	National Engineers Week 2016			C-2699
		Evaluating Floor Performance presented by Trus Joist	1.0	1	C-2699a
		Strengthening the Uniform Building Codes	1.0	1	C-2699b
		Insights in Sub-Surface Drainage	1.0	1	C-2699c
		How to Migrate Moisture Problems in Concrete Slabs	1.0	1	C-2699d
		Precast Concrete Off-Site Construction: Techniques & Case Studies	1.0	1	C-2699e
		The Energy Efficiency Challenge: Understanding New Codes & Standards	1.0	1	C-2699f
		Distributed Energy: Considerations of Combined Heat and Power	1.0	1	C-2699g
		Using Third Parties and Special Inspectors for Commercial Energy Code Compliance	1.0	1	C-2699h
		Conflict of Interest: A Consulting Engineer's Perspective	1.0	2	C-2699i
		Execution of a Subsurface Investigation	1.0	2	C-2699j
Brenda Church	2/24/2016	Hydraulics for Fire Sprinkler Systems	7.0	1	C-1654*
District 13	2/23/2016	District Meeting Transitioning to the 9 th Edition / Local Zoning Issues	2.5	1	D13-0216
District 11	3/1/2016	District Meeting Transition to the 9 th Edition	2.5	1	D11-0316
Ed Mullen	3/4/2016	2015 International Building Code Essentials - Life Safety offered online through RedVector	2.0	1	C-2700
Tom Gatzunis	2/11-25/2016	Precast/Prestressed Concrete Institute 3 part Special Inspectors Webinars 1.5 hrs per session	4.5	1	C-2701
District 12	2/27/2016	District Meeting IECC Permit Requirements	3.0	1	D12-0216
Richard Reynolds	2/24/2016	CSG - MA Commercial Energy Code - Lighting, Lighting Control and other Electrical Provisions	3.0	1	C-2562*
David Cody	5/29/2015	Wind Design with the 2001 WFCM offered by Simpson StrongTie O/L	1.0	1	C-2603*
David Cody Keith Fox	7/30/2015	Understanding Moment Frames offered by Simpson StrongTie O/L	1.0	1	C-2543*
David Cody	8/17/2015	Understanding Restraint Rod Systems offered by Simpson StrongTie O/L	1.0	1	C-2560*
Christopher McWhite	4/25-29/2016	Plan Review Institute Based on the 2015 I-Codes	10.0	1	IC-179*
ICC	4/17-27-2016	2016 Group B Committee Action Hearing Louisville, KY	10.0	1	IC-246
Joseph Murray	3/2/2016	CSG MA-Commercial Energy Code- Envelope and Building Science	3.0	1	C-2515*
MetroWest	3/15/2016	2015 International Existing Building Code w/ Rick Wood	3.0	1	MW-0316
James Taylor	3/15/2016	Fairs and Special Events Inspections - CT	3.0	1	C-2702
Jon Thompson David Waskiewicz David Cody Robert Morra	2/23/2016	All About the Housing code offered by Western Mass Public Health Assoc. Seminar (WMPHA)	0.0		C-2703
Chris Clemente	3/10/2016	US Dept of Energy - Achieving and Evaluating Residential Compliance of Tight Envelopes webinar	1.5	1	C-2704

Joseph Tierney	11/17/2015	Model MA Solar PV Permitting & Safety Training offered by DOER	4.5	1	C-2664*
	2015-2016	Fire Prevention Officer 1	0.0		C-2411*
SEMBOA	3/9/2016	Cont of Substance Abuse Centers and Abandoned Housing Initiative	2.0	1	SE-0316
Rob Conlon	3/9/2016	MEMA Costal Construction: Construction and Retrofitting of Homes in the Coastal Area	7.0	1	C-2705
Richard Osborne	3/15/2016	SEAMass Wood Diaphragms & shear Walls Seminar	4.0	1	C-2706
Robert Marsilia	2/24/2016	Protecting the Perimeter – Critical Fire and Life Safety? Webinar offered by FCIA	1.5	2	C-2707
	3/9/2016	2015 IBC Accessibility and Usability for Commercial Buildings offered by New Hampshire BO Cont Ed Program	6.0	1	C-2708
Michael White	3/19/2016	2016 Citizen Planner Training Collaborative (CPTC) Annual Conference			C-2709
		Will Your Community's Sign Bylaw Survive a Legal Challenge?	1.5	1	C-2709a
		Chapter 40B: Who Does What, When and Why?	1.0	1	C-2709b
		Understanding Demolition Delay Bylaws	1.5	1	C-2709c
	2/5/2016	NFPA 13, 13R, 13D & 14 Update 2013 offered in Concord, NH	7.0	1	C-2720
Walter White	2014	Mass Architectural Access Board member	10.0	2	No #
Louis Hasbrouck	3/24/2016	FEMA Safety Orientation 2016 IS-00035.16	2.0	1	C-1688
Felix Zemel	4/7-8/2016	Sprinkler System Plan Review offered by NFSA <i>-did not attend</i>	10.0	1	C-2679*
District 1	3/24/2016	District Meeting IEBC Building Evaluation Requirements	3.0	1	D1-0316
Gene Novak	3/8/2016	FPAM: NFPA 3 (Recommended Practices for Commissioning of Fire Protection and Life Safety Systems, NFPA 4 (Standard Integrated Fire Protection and Life Safety System Testing) and NFPA 241 (Standard for Safeguarding Construction, Alteration and Demolition Operations	4.0	1	C-2711
Jose Negron	9/8-9/2015	Commissioning New Occupancies offered by NFA Stow	10.0		C-2712
	7/29/15	One Third of Your Fire Safety is Missing webinar offered by VeriCon	1.0	2	C-2713
Chris Canney	12/24/2015	DES413 Shear Wall Design offered online by American Wood Council ICC 989	1.0	2	C-2639*
	12/24/2015	DES430 Seismic Design of Large Wood Panelized Roof Diaphragms in Heavy-Wall Buildings offered online by American Wood Council ICC 2673	2.0	2	C-2714
	12/24/2015	BCD500-A Modern Building Codes offered online by American Wood Council ICC 4777	1.0	2	C-2715
	8/11/2015	MAT230 Today's Glulam: What Design and Building Professionals need to know for Code Compliance offered online by American Wood Council ICC 2645	2.0	2	C-2716
	8/11/2015	BCD200-A Fire Protection offered online by American Wood Council ICC 726	1.0	2	C-2717
	8/11/2015	BCD110 Codes and Standards Update – IBC 2012 offered online by American Wood Council ICC 725	1.0	1	C-2718
	5/21/2015	BCD303 Design for Code Acceptance No. 6 – Prescriptive Deck Residential Construction Guide offered online by American Wood Council ICC 2590	2.0	1	C-2719
Tom Moberg	10/7/2015	OSHA 10	10.0	1	C-035*
Luis Santana	3/23/2016	FMEA p-50 and P-50-1 Simplified Seismic Assessment of Detached, Single-Family, Wood-Frame Dwellings	1.0	1	C-1688
Matthew Bourque	9/16/2015	BSA - Fire Becomes a Structural Load (Appendix E for the next edition of ASCE/SEI 7 - 2016)	1.0	1	C-1347*
	10/21/2015	BSA - Top Code Mistakes offered by RW Sullivan	1.0	1	C-1347*
Matthew	1/20/2016	BSA – Code and MEP Changes of the 9 th Edition of the	1.0	1	C-1347*

Bourque Corey Fisher		MSBC			
	2/17/2016	BSA – Expanded discussion of the 9 th edition 780 CMR	1.0	1	C-1347*
	3/16/2016	BSA – MA Building Code 9 th Edition Energy and Stretch Codes	1.0	1	C-1347*

Next meeting scheduled for **May 12, 2016, Taunton Holiday Inn, Taunton, MA**